

AGENDA

JEFFERSON COUNTY LAND INFORMATION COUNCIL

Steve Nass County Board Representative
Matt Zangl Director of Planning and Development
John Rageth MIS Director
Tracy Saxby Real Property Lister
Sarah Baker Public Safety Representative

Staci Hoffman Register of Deeds
Kelly Stade County Treasurer
Patricia Cicero Land and Water Conservation Director
Chris Ruetten County Surveyor
Joanne Larson Real Estate Representative

DATE: July 15, 2024
TIME: 9:00 a.m.
PLACE: C1021, Jefferson County Courthouse
311 S. Center Ave, Jefferson

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with Open Meetings Law
4. Approval of the Agenda
5. Public Comment (Members of the public who wish to address the Council must register their request at this time)
6. Approval of July 23, 2024 Meeting Minutes
7. Communications
8. Register of Deeds Report
9. Discussion of 2024 and 2025 Projects
 - a. NexGen 911
 - b. Land Records Software
 - i. Zoning Permitting Application
 - c. Daniel's Law and Buildings, Fixtures and Improvements
 - d. Web-based GIS
 - i. Municipal GIS Projects
 - e. GIS System Updates – 2025 GIS Review and Proposed Enterprise Upgrade
 - f. Other Projects
10. Discussion and Possible Action on Allowing the Removal of Names and/or Addresses on the Public GIS Web-Mapping
11. Discussion on the 2024 and 2025 Year to Date Financial Report
12. Discussion and Possible Action on the 2026 Proposed Budget
13. Possible Future Agenda Items
14. Upcoming Meeting Dates
15. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

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07/07/2025
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Jefferson County
REPORT

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FROM 2024 01 TO 2024 12

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100 General Fund							
12503 Land Information Program							
12503 421001 State Aid	-51,000	0	-51,000	-34,591.00	.00	-16,409.00	67.8%
12503 451305 Land Info/Deeds Fee	-80,000	0	-80,000	-84,366.00	.00	4,366.00	105.5%
12503 472011 Other Govt Land Info Charges	-13,000	0	-13,000	-12,000.00	.00	-1,000.00	92.3%
12503 512141 Social Security	0	0	0	4.97	.00	-4.97	.0%
12503 514151 Per Diem	0	0	0	65.00	.00	-65.00	.0%
12503 521219 Other Professional Serv	20,000	0	20,000	5,040.45	.00	14,959.55	25.2%
12503 521220 Consultant	6,000	0	6,000	.00	.00	6,000.00	.0%
12503 521296 Computer Support	38,160	0	38,160	32,802.55	.00	5,357.45	86.0%
12503 531303 Computer Equipmt & Software	16,200	0	16,200	13,905.33	.00	2,294.67	85.8%
12503 531312 Office Supplies	0	0	0	38.48	.00	-38.48	.0%
12503 531314 Small Items Of Equipment	0	0	0	48.78	.00	-48.78	.0%
12503 531324 Membership Dues	500	0	500	250.00	.00	250.00	50.0%
12503 532325 Registration	1,610	0	1,610	1,350.00	.00	260.00	83.9%
12503 532332 Mileage	0	0	0	171.94	.00	-171.94	.0%
12503 532335 Meals	100	0	100	10.99	.00	89.01	11.0%
12503 532336 Lodging	1,200	0	1,200	656.00	.00	544.00	54.7%
12503 533236 wireless Internet	0	0	0	302.38	.00	-302.38	.0%
12503 571005 Duplicating Allocation	12	0	12	.00	.00	11.89	.0%
12503 594819 Capital Other Equipment	50,000	38,982	88,982	48,857.35	.00	40,125.00	54.9%
12503 594950 Operating Reserve	295,136	44,156	339,292	.00	.00	339,292.19	.0%
12503 699700 Resv Applied Operating	-284,918	-83,138	-368,056	.00	.00	-368,056.43	.0%
TOTAL Land Information Program	0	0	0	-27,452.78	.00	27,452.78	.0%
TOTAL General Fund	0	0	0	-27,452.78	.00	27,452.78	.0%
TOTAL REVENUES	-428,918	-83,138	-512,056	-130,957.00	.00	-381,099.43	
TOTAL EXPENSES	428,918	83,138	512,056	103,504.22	.00	408,552.21	

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Jefferson County
REPORT

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FROM 2025 01 TO 2025 12

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	ACTUALS	ENCUMBRANCES	AVAILABLE	PCT
100 General Fund	APPROP	ADJSTMTS	BUDGET			BUDGET	USED
12503 Land Information Program							
12503 421001 State Aid	-99,700	0	-99,700	-39,712.00	.00	-59,988.00	39.8%
12503 451305 Land Info/Deeds Fee	-80,000	0	-80,000	-40,144.00	.00	-39,856.00	50.2%
12503 472011 Other Govt Land Info Charges	-12,000	0	-12,000	-11,671.50	.00	-328.50	97.3%
12503 486003 Non-Govt Reimbursements	-8,000	0	-8,000	.00	.00	-8,000.00	.0%
12503 521219 Other Professional Serv	20,000	0	20,000	.00	.00	20,000.00	.0%
12503 521220 Consultant	6,000	0	6,000	.00	.00	6,000.00	.0%
12503 521296 Computer Support	41,160	0	41,160	43,757.55	.00	-2,597.55	106.3%
12503 531303 Computer Equipmt & Software	6,100	0	6,100	10,867.12	.00	-4,767.12	178.1%
12503 531324 Membership Dues	550	0	550	350.00	.00	200.00	63.6%
12503 532325 Registration	1,740	0	1,740	2,317.00	.00	-577.00	133.2%
12503 532332 Mileage	200	0	200	84.00	.00	116.00	42.0%
12503 532335 Meals	200	0	200	25.00	.00	175.00	12.5%
12503 532336 Lodging	1,176	0	1,176	606.00	.00	570.00	51.5%
12503 533236 Wireless Internet	0	0	0	127.50	.00	-127.50	.0%
12503 594819 Capital Other Equipment	130,000	5,000	135,000	62,856.00	104,760.00	-32,616.00	124.2%
12503 594950 Operating Reserve	331,866	46,217	378,083	.00	.00	378,083.21	.0%
12503 699700 Resv Applied Operating	-339,292	-51,217	-390,509	.00	.00	-390,509.21	.0%
TOTAL Land Information Program	0	0	0	29,462.67	104,760.00	-134,222.67	.0%
TOTAL General Fund	0	0	0	29,462.67	104,760.00	-134,222.67	.0%
TOTAL REVENUES	-538,992	-51,217	-590,209	-91,527.50	.00	-498,681.71	
TOTAL EXPENSES	538,992	51,217	590,209	120,990.17	104,760.00	364,459.04	

NEXT YEAR BUDGET HISTORICAL COMPARISON

PROJECTION: 2601		2026 BUDGET		FOR PERIOD 99				
ACCOUNTS FOR:								
General Fund		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 3	PCT CHANGE
12503	Land Information Program							
12503 411100	Gen Prop T	.00	.00	.00	.00	.00	.00	.0%
12503 421001	St Aid	-61,000.00	-71,000.00	-34,591.00	-39,712.00	-99,700.00	-136,000.00	36.4%
12503 424001	Fed Grants	.00	.00	.00	.00	.00	.00	.0%
12503 451008	Rem Acc	.00	.00	.00	.00	.00	.00	.0%
12503 451305	Land Inf/D	-106,904.00	-79,440.00	-84,366.00	-46,168.00	-80,000.00	-80,000.00	.0%
12503 472011	Othr Land	.00	-9,420.00	-12,000.00	-11,671.50	-12,000.00	-12,000.00	.0%
12503 486003	Reimbursmt	.00	.00	.00	.00	-8,000.00	.00	.0%
12503 512141	SS	4.97	.00	4.97	.00	.00	.00	.0%
12503 514151	Per Diem	65.00	.00	65.00	.00	.00	.00	.0%
12503 521219	Othr Prof	25,000.00	.00	5,040.45	.00	20,000.00	20,000.00	.0%
12503 521220	Consult	3,900.00	.00	.00	.00	6,000.00	7,000.00	16.7%
12503 521295	Data Conv	.00	.00	.00	.00	.00	.00	.0%
12503 521296	Comp Sup	32,015.10	30,039.20	32,802.55	43,757.55	41,160.00	42,160.00	2.4%
12503 531303	Comp Eq	9,470.33	4,893.87	13,905.33	10,867.12	6,100.00	9,850.00	61.5%
12503 531311	Postage	.00	.00	.00	.00	.00	.00	.0%
12503 531312	Office Sup	83.96	.00	38.48	.00	.00	100.00	.0%
12503 531313	Print & Dp	.00	.00	.00	.00	.00	.00	.0%
12503 531314	Small Item	.00	.00	48.78	.00	.00	300.00	.0%
12503 531321	Pub of Lgl	.00	.00	.00	.00	.00	.00	.0%
12503 531324	Memb Dues	536.10	530.00	250.00	350.00	550.00	400.00	-27.3%
12503 532325	Registr	800.00	1,210.00	1,350.00	2,317.00	1,740.00	2,600.00	49.4%
12503 532332	Mileage	74.67	.00	171.94	84.00	200.00	250.00	25.0%
12503 532335	Meals	60.32	.00	10.99	25.00	200.00	400.00	100.0%
12503 532336	Lodging	180.00	360.00	656.00	606.00	1,176.00	3,450.00	193.4%
12503 533236	Wirel Int	.00	.00	302.38	127.50	.00	325.00	.0%
12503 535242	Maint Mach	.00	.00	.00	.00	.00	.00	.0%
12503 571005	Dup Allc	7.04	.00	.00	.00	.00	.00	.0%
12503 571020	FleetAlloc	.00	.00	.00	.00	.00	.00	.0%
12503 592003	NP Prin	.00	.00	.00	.00	.00	.00	.0%
12503 594810	Cap Equip	.00	.00	.00	.00	.00	.00	.0%
12503 594811	Cap Auto	.00	.00	.00	.00	.00	.00	.0%
12503 594813	Cap Office	.00	.00	.00	.00	.00	.00	.0%
12503 594818	Cap Comp	.00	.00	.00	.00	.00	.00	.0%
12503 594819	Cap Oth Eq	.00	77,964.70	48,857.35	104,760.00	135,000.00	140,000.00	3.7%
12503 594819 25305	Cap Oth Eq	48,203.61	.00	.00	.00	.00	.00	.0%
12503 594950	Oper Res	.00	.00	.00	.00	378,083.21	.00	.0%
12503 599992	Adm Dental	.00	.00	.00	.00	.00	.00	.0%
12503 632100	Proc LT N	.00	.00	.00	.00	.00	.00	.0%
12503 691100	Oper Rev	.00	.00	.00	.00	.00	.00	.0%
12503 691200	Cap Rev	.00	.00	.00	.00	.00	.00	.0%
12503 699700	Res Oper	.00	.00	.00	.00	-390,509.21	.00	.0%
12503 699992	Bal For PY	.00	.00	.00	.00	.00	.00	.0%
12503 699999	Budget FB	.00	.00	.00	.00	.00	.00	.0%
TOTAL Land Information Progr		-47,502.90	-44,862.23	-27,452.78	65,342.67	.00	-1,165.00	.0%
TOTAL General Fund		-47,502.90	-44,862.23	-27,452.78	65,342.67	.00	-1,165.00	.0%
GRAND TOTAL		-47,502.90	-44,862.23	-27,452.78	65,342.67	.00	-1,165.00	.0%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2601 2026 BUDGET

ACCOUNTS FOR:
General Fund

		VENDOR	QUANTITY	UNIT COST	2026 DEPARTMENT
12503	Land Information Program				
12503	411100 -				.00
12503	421001 -				-136,000.00 *
	Education Grant		1.00	1,000.00	-1,000.00
	Base Budget Grant		1.00	20,000.00	-20,000.00
	Strategic Grant		1.00	20,000.00	-20,000.00
	NG GIS Grant for air photo add ons		1.00	95,000.00	-95,000.00
12503	424001 -				.00
12503	451008 -				.00
12503	451305 -				-80,000.00 *
	Retained Fees		1.00	80,000.00	-80,000.00
12503	472011 -				-12,000.00 *
	Muni Receipting Program		1.00	12,000.00	-12,000.00
12503	486003 -				.00
12503	512141 -				.00
12503	514151 -				.00
12503	521219 -				20,000.00 *
	Back Indexing		1.00	20,000.00	20,000.00
12503	521220 -				7,000.00 *
	Consultant Fees for GIS or other programming		1.00	7,000.00	7,000.00
12503	521295 -				.00
12503	521296 -				42,160.00 *
	File Director Fee for Land groups		1.00	14,000.00	14,000.00
	ESRI License		1.00	25,000.00	25,000.00
	Surveyor Carlson		1.00	160.00	160.00
	Pictometry License		1.00	3,000.00	3,000.00
12503	531303 -				9,850.00 *
	tablet for GIS		1.00	550.00	550.00
	Zoning - Sarah, Shari, Kim		8.00	900.00	7,200.00
	LWCD - Joe, Sam, Dave, Patricia, Kim				
	(?)				
	1 extra				
	GIS Laptop Laura		1.00	2,100.00	2,100.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2601 2026 BUDGET

ACCOUNTS FOR: General Fund		VENDOR	QUANTITY	UNIT COST	2026 DEPARTMENT
12503	531311 -				.00
12503	531312 -				100.00
12503	531313 -				.00
12503	531314 -				300.00 *
	GPS stick, holder		1.00	300.00	300.00
12503	531321 -				.00
12503	531324 -				400.00 *
	WLIA Membership		1.00	300.00	300.00
	Wi County Surveyor Membership		1.00	100.00	100.00
12503	532325 -				2,600.00 *
	WLIA Conference, 4 staff		4.00	500.00	2,000.00
	WLIA Spring/Fall		4.00	150.00	600.00
	2 staff/conference				
12503	532332 -				250.00 *
	Gerry Parking		1.00	50.00	50.00
	Mileage for staff		1.00	200.00	200.00
12503	532335 -				400.00
12503	532336 -				3,450.00 *
	Hotels		12.00	100.00	1,200.00
	WLIA Winter - 4 staff/2 nights = 8				
	WLIA Spring/Fall - 2 staff/1 night/2				
	conferences = 4				
	Gerry - User Conference		6.00	275.00	1,650.00
	6 nights at \$275				
	Gerry Airfare to San Diego		1.00	600.00	600.00
12503	533236 -				325.00 *
	GPS/Tablet internet		1.00	325.00	325.00
12503	535242 -				.00
12503	571005 -				.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2601		2026 BUDGET				
ACCOUNTS FOR:						
General	Fund	VENDOR	QUANTITY	UNIT COST	2026 DEPARTMENT	
12503	571020 -					.00
12503	592003 -					.00
12503	594810 -					.00
12503	594811 -					.00
12503	594813 -					.00
12503	594818 -					.00
12503	594819 -					140,000.00 *
	NG 911 GIS Grant Project - Air Photo		1.00	100,000.00		100,000.00
	add ons (building footprints, driveway					
	locations)					
	NG 911 maintenance tools		1.00	20,000.00		20,000.00
	GIS Custom programing - new webmap		1.00	20,000.00		20,000.00
12503	594819 - 25305					.00
12503	594950 -					.00
12503	599992 -					.00
12503	632100 -					.00
12503	691100 -					.00
12503	691200 -					.00
12503	699700 -					.00
12503	699992 -					.00
12503	699999 -					.00
TOTAL Land Information Program						-1,165.00
TOTAL General Fund						-1,165.00
GRAND TOTAL						-1,165.00

** END OF REPORT - Generated by Matt Zangl **